

Third Grade

Standard	Benchmark Skill	Introduce	Develop	Assess	Reinforce
I. Basic operations and concepts	1.1 Identify components: <ul style="list-style-type: none"> • Monitor • Mouse • Keyboard • Tower • CD-ROM • CD-ROM Drive • Printer • Desktop • Recycle Bin • Scroll Bar 			<input type="checkbox"/>	
	1.2 Change text formats (font and size).			<input type="checkbox"/>	
	1.3 Print a document to designated printer.			<input type="checkbox"/>	
	1.4 Save to a folder.		<input type="checkbox"/>		
	1.5 Demonstrate proper posture (sit up straight, feet on/toward floor, keyboard placement).				<input type="checkbox"/>
	1.6 Demonstrate use keying the alphabet using the correct finger of the correct hand.	<input type="checkbox"/>			
	1.7 Demonstrate use of the correct finger for the return, shift keys and spacebar.	<input type="checkbox"/>			
	1.8 Demonstrate keyboarding at 10 words per minute.	<input type="checkbox"/>			
II. Social, ethical, and human issues	2.1 Practice responsible use of equipment and software.		<input type="checkbox"/>		
	2.2 Demonstrate positive social and ethical behaviors when using technology.		<input type="checkbox"/>		
	2.3 Cite source(s) used in projects, following citation format*.	<input type="checkbox"/>			
	2.4 Work cooperatively and collaboratively with peers and others when using technology.		<input type="checkbox"/>		
III. Productivity tools	3.1 Create a word processing document of at least 3 sentences.			<input type="checkbox"/>	
IV. Communication tools	4.1 Understand that the Internet is comprised of computers connected together globally.	<input type="checkbox"/>			
V. Research tools	5.1 Use technology resources (online resources, CDROMs) to gather information.		<input type="checkbox"/>		
	5.2 Understand the difference between an Internet address and a search engine.	<input type="checkbox"/>			
VI. Problem-solving and decision-making tools	6.1 Use technology resources (educational software, calculators) for problem solving, self-directed learning, and extended learning activities.		<input type="checkbox"/>		